Steps to register for RAGBRAI as a member of a group

Note---you must first Create a RAGBRAI.com user account

1. Login to your RAGBRAI.com user account ➔ Select Login button in the upper right corner of RAGBRAI.com

   NOTE: If MY RAGBRAI shows instead of LOGIN, you are already logged in and can move on to the next step

2. Register For The Ride
   a. Select Register for Ride! from the My RAGBRAI drop down menu

   --OR--

   b. Select Register from the top navigation bar, and then select Register for the Ride
3. Join a Group (optional)
   a. Already A Group Member - If you are already a member of a group, this page will let you know. You can choose to leave your current group and join a new one, or you can continue to register as a member of your current group.

   If you want to leave your current group and register with a different group, select Leave Group and follow the steps below to join a group.

   If you want to register as a member of your current group, select Continue as group member and skip to the next step Ride Options.

b. Join a Group - If you are not currently in a group, or if you just left a group, the system will provide a chance to join a group.

   To join a group, type a Group Name in the Search field. When finished typing, the system will return a list of groups matching your search criteria.

   Select Join Group for the group you wish to join.
The system will return a page to confirm you are a member of the group you selected. Select **Continue as group member** to continue.

4. On the **Ride Options** page, leave the box unchecked for minor registration – NOTE: Only one adult can register per user account. If the “minor” box is checked by default, then there is already an adult registration for the account. Go to My RAGBRAI ➔ My Profile to access the saved adult registration.

5. Select your ride preference
   a. Weeklong rider
   b. Weeklong Non-rider
   c. Or select the day(s) you will be riding

Select **Continue**

6. On the **Merchandise (optional)** page – you have the option to order a jersey, shorts, and/or a souvenir pack at the time of your registration. The jersey, shorts and other merchandise listed are at a discount when ordered with your ride registration.
Basic Souvenir pack will include a RAGBRAI t-shirt (indicate t-shirt size needed), water bottle, and souvenir DVD.

Premium Souvenir pack will include everything in the Basic pack plus a poster.

**NOTE**: The t-shirt and water bottle will ship with your wristband packet. The DVD and poster will be sent to you after the ride.

Select **Continue**

---

7. Enter your Personal Information, select **Continue**

---

8. **Your Story (optional)**. Tell us a little something about yourself.

If this is your first RAGBRAI, select the First Time Riding RAGBRAI checkbox.
9. **Waiver.** Sign the Electric Online Waiver. Read the waiver and scroll to the bottom to electronically sign the waiver. Answer the three questions, enter your first and last name, enter your email address, enter **today's date** in the correct format (mm/dd/yyyy) and enter your **first and last initials** in the box at the bottom. Select **Save Registration and Continue.**

10. **Your registration has been saved in our system.** From here you can download/print your waiver, enter a registration for a minor, go to your profile page, or submit payment.

    Select **Pay Now** to see your options for payment.

If your group is set up as Group Pay, you will submit your payment to your group contact.

If your group is set up as Individual Pay, you will submit payment to RAGBRAI.
11. Registration Payment – you can submit your payment either by check/money order or online using a credit card

a. Pay later – select “I’ll pay later”. NOTE: you must submit payment by the registration deadline. To access the payment screen at a later date, select My RAGBRAI → Pay Now

b. Pay by check – select the Pay by Check button. Select Print and mail to print an invoice, and mail a copy of the invoice along with your check to:

RAGBRAI Fees
400 Locust Street, Suite 500
Des Moines, IA 50309

NOTE: Your registration will not be final and wristbands will not be issued until your check is received in our home office

c. Pay by credit card – select the Pay by Credit Card option. Select the Securely Enter Credit Card Info button to enter your credit card information.
Enter your Credit Card information, then Select Submit

Do not leave the payment screen until the payment has processed. Do not submit multiple payments, this will result in multiple charges to your credit card account.

If you experience problems with this payment, please contact us at info@ragbrai.com.

Check your email for a RAGBRAI Entry Receipt message confirming your registration total. If you don’t see it, the message may be in your spam folder.

12. Download Waiver – select this option to print a copy of your waiver. No need to mail this in, you can retain a copy for your records.